

# **FINANCE COMMITTEE**

## **LEWISTON, MAINE**

**September 13, 2004**

### **PRESENT:**

Roger Provencher, Robert Stone and Ronald Paradis. Councilor Lillian LaFontaine O'Brien and Councilor Mark Paradis arrived at 5:18 p.m.

The meeting was called to order at 5:15 p.m. by Chairman Roger Provencher.

On motion of Mr. Stone, seconded by Mr. Ron Paradis it was

### **VOTED:**

**(112-2004)** To dispense with reading of the minutes of the previous meeting dated August 23, 2004 and to accept and place them on file as submitted by the Clerk.

**VOTE: 3-0**

The Committee reviewed information forwarded by staff relative to Task Order #2 with Aquarion Engineering Services which had been tabled at the previous meeting. The information provided outlined the staff person that would be responsible to provide the activity in the contract.

On recommendation of the Purchasing Agent and on motion of Mr. Stone, seconded by Mr. Ron Paradis it was

### **VOTED:**

**(113-2004)** To award Task Order #2 with Aquarion Engineering Services in regards to the City's Storm Water Management Plan implementation at a fee not to exceed \$36,600.

**VOTE: 3-0**

The Committee considered Change Order #8 with Ganneston Construction on the Library Expansion Project. Change Order #8 in the amount of \$11,478.55 would allow for the following:

- Repair and repoint brick ledger in Conference Room;
- Repoint masonry wall on M Line;
- Remove granite floor slab;
- Removal of two chimneys and reinforce wall section on 11 Line;
- Demolition portion of M Line wall and furnish and install new footer and pier.

Along with the request for Change Order, a comparison of the original budget with the revised budget was provided to the Committee which indicated there would be a shortfall, furnishing for

## **FINANCE COMMITTEE MINUTES**

**September 13, 2004**

equipment are based on the current number of Change Orders approved. Change Orders 1-7 amounted to \$84,945.54.

Committee members expressed concern relative to completion of the project within the amount of funds appropriated and advised that more information would be required on the financing of the furnishings and equipment prior to future Change Orders.

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis, seconded by Mr. Stone it was

### **VOTED:**

**(114-2004)** To authorize Change Order #8 on the Library Expansion Project with Ganneston Construction in the amount \$11,478.55.

**VOTE: 5-0**

The Committee considered award of the bid on Southern Gateway Parking Garage which came in over budget. The proposal submitted by Daniel Hebert Inc. of Colebrook NH was the low bidder based on a base bid of \$4,970,288. If the City accepted all of the alternates within the bid proposal which allowed for deduction, the total credit would amount to \$370,540 and result in a net base bid of \$4,599,748. With additional inspection and administration costs as well as a 4% contingency, a total of \$4,855,000 would be needed in order to award the project. Based on resources currently available in the amount of \$4,255,000, an additional authorization of \$600,000 would have to be approved in order to award the contract.

Mr. Stone asked if Daniel Hebert had constructed any other garages and staff could not respond to that question however, the contractor has constructed the buildings in the Southern Gateway which would be adjacent to the garage namely the Oxford Networks and Andover College Building as well as the Northeast Bank building, which is currently under construction.

It was recommended that the bid be awarded to Daniel Hebert at a net base bid price of \$4,599,748 subject to an additional authorization of \$600,000 to be approved by the City Council.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Mark Paradis it was

### **VOTED:**

**(115-2004)** Subject to approval of a supplemental appropriation in the amount of \$600,000 by the City Council, to award Bid 2004-053 on construction of the Southern Gateway Parking Garage to Daniel Hebert Inc., Colebrook, NH, low bidder at a net base bid price after selection of alternates 1, 3, 4, 5, 6, 7 & 8 in the amount of \$4,599,748.

**VOTE: 5-0**

## **FINANCE COMMITTEE MINUTES**

**September 13, 2004**

At this time, the Committee considered a Waiver of Competition in order to contract with Cole Layer Trumble Company of Tolland CT to perform a revaluation of real estate properties. Cole Layer Trumble is the current provider of the City's Assessing Software package and utilizing them to perform the revaluation is the most efficient approach to doing the project. City Assessor Joseph Grube explained that the proposal was a scale back version of a complete revaluation where City staff would perform certain functions of the revaluation.

Mr. Stone indicated that he was concerned about waiving a competitive process to award a \$300,000 contract to one company without solicitation of proposals. Staff indicated that other communities such as Portland had contracted with CLT, their software provider and found that to be the most cost effective manner to contract the work. Mr. Stone indicated that he would need more information on reasons why proposals should not be solicited before agreeing to a waiver of competition on the solicitation of proposals.

On motion of Mr. Stone, seconded by Ms. O'Brien it was

### **VOTED:**

**(116-2004)** To table the request for a Waiver of Competition on revaluation of the City's real estate properties to the next regular meeting in order for the staff to obtain more information on other vendors and the feasibility of their work interfacing with the City's software package.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Mark Paradis it was

### **VOTED:**

**(117-2004)** To ratify award of Bid LA 2004-005 on #2 Fuel Oil to C N Brown at a fixed price bid of \$1.323 per gallon for large tank wagon loads and \$1.339 per gallon for smaller loads.

**VOTE: 5-0**

On recommendation of the Purchasing Agent and on motion of Mr. Stone, seconded by Ms. O'Brien it was

### **VOTED:**

**(118-2004)** To ratify award of Bid LA 2004-006 on Gasoline and Diesel Fuels to M W Sewall, Bath, Maine, low bidder at their bid price of \$1.3952 per gallon for 89 Octane Gasoline and \$1.337 per gallon for Diesel Fuel based on the Portland Rack Price on August 24<sup>th</sup> and the fixed price for transportation and mark-up.

**VOTE: 5-0**

## **FINANCE COMMITTEE MINUTES**

**September 13, 2004**

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Mark Paradis it was

### **VOTED:**

**(119-2004)** To award the bid for the season's requirement of Road Salt, in conjunction with AVCOG, to Morton Salt, low bidder at their base bid price of \$41.80 per ton.

**VOTE: 5-0**

Only one bidder submitted a proposal on Truck Chassis & Cab with plow unit and dump body for the Public Works Department. Of the four (4) other firms contacted on the list of companies solicited for bids, all of them indicated that they were unable to submit the proposal in time or they "dropped the ball" and no one followed up for their company. The bid price from Auburn Motor Sales is within budget estimates and a reasonable price for the vehicle.

On recommendation of the Purchasing Agent and on motion of Mr. Stone, seconded by Mr. Mark Paradis it was

### **VOTED:**

**(120-2004)** To award Bid 2004-054 on a Truck Chassis & Cab with plow unit and dump body for the Public Works Department to Auburn Motor Sales, Auburn, ME, only bidder at their net bid price of \$40,473.73 including trade in.

**VOTE: 5-0**

The Committee considered Change Order #2 on the Ferry Road Water Line Project with Gendron & Gendron. Upon removal of certain sections of water pipe on the project, it was found that 670 feet of existing cast iron pipe had failed and replacement of the entire section was being recommended. The Change Order would replace the existing pipe with new 8" ductile iron water pipe at a total cost of \$49,847.55. Staff indicated that the price compared well with unit prices for installation of 8" water line.

On recommendation of the Purchasing Agent and on motion of Ms. O'Brien, seconded by Mr. Stone it was

### **VOTED:**

**(121-2004)** To authorize Change Order #2 with Gendron & Gendron on the Ferry Road Water Line Project to install 670 feet of 8" water line at a total cost of \$49,847.55.

**VOTE: 5-0**

## **FINANCE COMMITTEE MINUTES**

**September 13, 2004**

Summit Geoengineering Services was awarded the contract to provide construction inspection and administration for the materials testing for certain Public Works projects on an as needed basis. It was recommended that Task Order #4510 with Summit Geoengineering Services be approved for the Lincoln Street Improvements Project in order to supply adequate administration and construction inspection on the project. This project is a Maine Department of Transportation project and is largely funded with State funds. The total amount of the Task Order would not exceed \$35,000.

On recommendation of the Purchasing Agent and on motion of Mr. Mark Paradis, seconded by Mr. Ron Paradis it was

**VOTED:**

**(122-2004)** To authorize Task Order #4510 with Summit Geoengineering Services to provide construction administration and construction inspection and material testing on the Lincoln Street Improvements Project at a fee not to exceed \$35,000.

**VOTE: 5-0**

**VOTED:**

To adjourn at 6:18 p.m.

---

Richard T. Metivier  
Clerk  
Finance Committee